

### SPEAKER RESPONSIBILITIES

- Notify NSH and gain approval for all chemicals, dyes &/or kits that will be used during the workshop.
  - **Formalin and Xylene are NOT allowed in the workshops<sup>1</sup>**
  - Specimens fixed in Formalin must be transferred to a non-formalin holding solution i.e. 70% Ethanol before arriving on site.
  - Xylene substitutes or safe alternatives must be used.
- Notify NSH of any equipment that will be used during the workshop.
- Notify NSH if any alterations are made in the chemicals or volumes of chemicals that will be used during the workshop.
- If being used for workshop purposes, animals must be properly housed and maintained in an approved facility. NSH does not recommend the use of animals in workshops conducted in convention centers or hotels.
- The NSH office must be notified of any waste disposal needs prior to meeting to ensure compliance with federal, state and local regulations.
- Provide Safety Data Sheets (SDS) for all chemicals/dyes or kits that you are bringing to use in the workshop

### NSH RESPONSIBILITIES

- Provide Safety Data Sheets (SDS) for all hazardous substances used in the workshop.
- Arrange for equipment to be used in workshops
- Provide a chemical resistant barrier, such as lab paper, for areas where chemicals may contact surfaces.
- Provide personal protective equipment (PPE) for participants when necessary.
- Provide proper spill/clean up supplies for chemicals used in the workshop.
- Provide absorbents for the type and quantity of chemicals being used.
- Provide puncture resistant containers for sharps disposal.
- Provide proper ventilation for demonstration/exercises in which hazardous reagents are likely to exceed the permissible exposure limit or eliminate demonstration/exercise.
- Assure that power supplies and equipment are properly grounded to prevent shock.
- Arrange for disposal of hazardous chemicals and sharps containers used in workshops.
- Have first aid supplies available, including eye wash bottles.
- Provide SDS or other relevant information to responding EMT in the event of an emergency.
- Provide workshop ambassadors with emergency information: emergency phone numbers, location of first aid supplies, fire extinguishers and exits.

<sup>1</sup> OSHA's exposure limits CFR 1910.1048 Formaldehyde CFR 1910.1450 Laboratory